

Yamhill County SHRM Chapter

Board Meeting

01/09/2020

Chapter President Janell Simmons called the meeting to order at 9:42 a.m. at First Federal Board Room in McMinnville, OR.

Board members present were; Jill Faughender, Amy Lake, Rebecca Cameron, Kylie Bayer, Janell Simmons and Amanda Kellmer.

Absent: Jason Johns, Melissa Summerfield (unable to communicate w/Melissa, will recruit to replace her position as communications director)

Financial Report – Jill Faughender

Chapter is still very financially sound. Our 3rd quarter chapter support payment came in mid-December. Jill presented a 2020 draft budget to the board and see below for points of discussion (some of these fall under new/old business).

- Last year we received a \$600 sponsorship for our HR Basics Seminar breakfast, this year we are going to budget \$200 for coffee and pastries.
- Travel Expenses for 2 members to attend NHRMA conference in Spokane.
- Send member to Volunteer Leader Summit
- NHRMA requested chapters donate to HR Leaders of Tomorrow conference which will be held in Alaska – board discussed donating \$500.
- Oregon SHRM Gift Basket - \$75 and Amy will put together (Betty Lou's will be donating a gift basket valued at \$75).
- \$300 for board gifts
- \$150 for postage
- D&O insurance - \$500k policy
- Certification grants
- Exam/study materials grants

A motion was filed to adopt the 2020 budget by Janell and seconded by Rebecca, board passed.

Jill followed up with a revised budget after meeting, sent to board via email.

Membership – Jason was not in attendance

Board discussed ideas on how to reach more members of the community, specifically Newberg.

- Tie into Newberg's vision and target small business owners

- Possibly purchase Chambers mailing lists
- Send a coupon to small business owners with an invitation to attend a “free” training.
- More money into membership drives
- Follow Oregon State Councils initiative to focus on the 4,000 at large members NOT associated with a chapter

Programs Update – Jill Faughender

- All programs have been added to Event Brite through June.

Certification Update – Rebecca Cameron

- Still waiting on descriptions for upcoming programs.

Old Business

- NHRMA Conference
 - \$100k profit – most profit ever made
 - Board will know soon what percentage we get of that and Jill will send an email once she gets the final number.

Meeting adjourned 10:35 am

Submitted by:

Amanda Kellmer
Secretary