

## **Yamhill County SHRM Chapter**

### **Board Meeting**

**1/11/2018**

Chapter President Jill Faughender called the meeting to order at 9:37 a.m. at Linfield College.

Members present were; Jill Faughender, Jason John, Barbara Cole Burr, Rebecca Harris, Lisa Clark, Janell Simmons, Amy Lake and Amanda Kellmer. All members were present.

**Minutes:** First order of business is the approval of the minutes. The committee accepted minutes with no correction Janelle made a motion to adopt the minutes of 11/09/2017, second by Barbara, there being no further discussion the committee members accepted minutes.

#### **Financial Report**

Barbara went over the Yamhill County Human Resources Association financial report. The chapter is starting 2018 with a balance of \$4,915.08. This is an excellent account balance and supports that the Chapter had a very successful financial start.

A healthy discussion was held on growing the chapter membership. Everyone is excited about the growing number of members. Rebecca recognized Jill on her hard work with the “at-large” letters she sent out on behalf of the chapter in late Fall.

#### **Programs Update – Amy Lake & Janell Simmons**

Janell and Amy met before the meeting and Janell handed the program details to Amy.

Amy introduced herself to the committee and the committee welcomed Amy.

Janell and Amy updated the committee of all programs that are booked out to May with confirmed speakers. Janell will send out a program and speaker agenda to the committee.

A motion was presented to the committee to increase the gift card for the guest speakers from \$10.00 to \$25.00. Barb made the motion to accept the increase to \$25.00, second by Rebecca, there being no further discussion the committee members accepted a \$25.00 gift certificate will be given to the guest speakers in 2018.

#### **Communications – Rebecca Harris**

Rebecca and Jason met before the meeting to discuss the transition of the membership role to Jason. Rebecca will continue to be the Communications Director as well as President Elect. Rebecca and Jason have updated the website with recent changes.

Rebecca requested that Amy to provide bios for the upcoming speakers. Rebecca will need the February speaker soon to be able to market our next program to the members.

### **Certification Update – Janell Simmons**

Janelle will be taking on the certification of our chapter programming. It was announced at the meeting by Jill that based on information shared at the December Oregon State Council meeting that SHRM will no longer be seeking HCRI recertification credits for any SHRM sponsored educational programming starting on 01/01/18. Further that many chapters have moved away from certifying their programs with HRCI as well.

### **Any New Business-**

The Oregon State Council registration drawing was held and Lisa Clark was the winner of the complimentary conference registration. Jill to provide this information to the Oregon State Council.

The committee moved into the 2018 Board Planning Session at 10:20 am.

The committee held discussions on continuing as a member of the McMinnville Chamber Commerce. The chapter received the request for renewal for 2018 from the Chamber. The committee did not see much of a benefit from this partnership. Rebecca made a motion not to renew our membership with the McMinnville Chamber of Commerce second by Jason, there being no further discussion the motion carried. Jill will notify the Chamber of our decision.

Jill presented and reviewed the SHRM organization chart. She covered all levels of the organization from the national, state and local chapters. (NHRMA) and student chapters in the state. The information presented was very helpful.

A proposed 2018 Budget was presented to committee. It was recommended to change NHRMA regional conference to \$600.00 and increase the speaker certificates to \$250.00. After a thorough discussion a motion to accept the proposed budgeted with changes was made by Jason, second by Janell, there be no further discussion the Board voted to accepted the new 2018 budget.

Jill went through SHRM SHAPE report and requirements. We met all the requirements and ended 2017 with a 100% compliance rating. This is the committee's performance review from National SHRM and we did an excellent job. Jill encouraged all of the members to review the SHRM website and utilize the volunteer leader resources center.

The committee held discussion about the rest of 2018 chapter programming and desired topic areas. We drafted a proposed calendar and Amy is going to reach out to the suggest speakers and follow up with the committee. We have a great plan laid out for 2018.

The committee reviewed and updated the committee members contact information.

There being no further business to come before the board a motion to adjourn at 11:45 a.m. was made by Lisa, second by Rebecca the meeting adjourned.

Respectfully Submitted,

Lisa Clark  
Board Secretary