

Yamhill County SHRM Chapter

Board Meeting

10/12/2017

Jill Faughender called the meeting to order at 9:25 a.m. at Linfield College.

Members present were; Jill Faughender, Janell Simmons, Rebecca Harris, Jason John, Barbara Cole and Lisa Clark. Absent was Betty Henninger.

Minutes: First order of business is the approval of the minutes. The committee accepted the minutes of 06/08/17 with no correction. Janelle made a motion to adopt the minutes of 6/08/17, second by Rebecca, motion carried.

Financial Report – Jill Faughender

As of 10/12/2017 the YCHRA account balance was \$5,030.83. Barbara sent the financial reports out and the board reviewed documents. Jill led discussion on the financial reports. Airfare was purchased on behalf of Jill and her trip to the SHRM Volunteer Leader Summit in Washington D.C. The HR Basic payment from the Chamber was deposited and posted. Barbara has received the Linfield bill for tea service for \$41.00 and this will be reflected on next month's report.

No further transactions have been made and the board was very positive about our finances for being a year old.

Jill informed the committee that we have agreed to partner with Salem and Albany chapters for the NHRMA regional conference in 2019. YCHRA will share a 1/3 of the host chapter revenues granted by NHRMA. The conference would be held in Portland. There are specific requirements on hotel and meeting space that we are unable to meet in the mid-Willamette Valley area.

Jill has made some great connection at the state level, they all want us to be successful and other chapters are sending Jill information and program contact information for some great programs for this coming year.

Jill suggested that we develop a sponsorship program and offer more exposure for the sponsors throughout the year. We can offer to put their logo on our website. More and more Oregon chapters are doing this.

Communication/Membership Updates - Rebecca Harris

We have not had much change in our membership numbers. Our numbers are about the same. Jill is also getting an at-large mailing list from SHRM so we can market again to those SHRM members who have not yet affiliated with a chapter. National does not automatically enroll people in our chapter. Members must select Yamhill County Human Resources Association.

We had an audit from SHRM National and our website was compliant. Rebecca has done a great job keeping our website up to the national standards.

Programs Update –Janell Simmons

Here are the current programs 2017:

November – Workplace issues facing LGBTQ+ Workers – Jennifer Bouman Stegal

January – Legislative Update – Dan Grinfas

Amy Lake has agreed to become a 2018 Board Member and has requested to be our program Coordinator.

Barbara will be booking a room at Linfield for 2018 programs.

SHRM Foundation Donation Recommendation – Jill

Discussion was held around the SHAPE report which is our chapter score card. This year we need to make a chapter donation to SHRM.

Jill made a recommendation for a \$200.00 donation for SHRM Foundation from YCHRA Chapter 757. Barbara made a motion to donate \$200.00 to the SHRM Foundation, second by Jason, motion carried.

Jill encouraged all board members to make their own donation to SHRM Foundation in 2017.

2018 Board Nominations

The proposed directors were presented for the 2018:

- President – Jill Faughender
- President Elect 2018 & Communications – Rebecca Harris
- Treasurer – Barbara Burr
- Program Director – Amy Lake
- Membership Director – Jason John
- Secretary – Lisa Clark
- SHRM Foundation Director – Open

- At Large Director – Amanda Kellmer
- At Large Director – Open will continue to recruit

Rebecca made the motion to accept the 2018 slated nominations as presented, second by Jason, motion carried. Jill will send out an electronic survey to the general membership to vote on the proposed 2018 slate of officers. The chapter will hold its annual business meeting preceding the November 9th chapter meeting.

New Business

General discussion followed regarding expanding our monthly communications to function more in a newsletter format where we could promote open HR jobs and other SHRM chapter programs throughout Oregon.

There being no further business to come before the board the meeting was adjourned at 10:13 am.

Respectfully Submitted,

Lisa Clark
Board Secretary