

Yamhill County SHRM Chapter

Board Meeting

2/08/2018

Chapter President Jill Faughender called the meeting to order at 9:45 a.m. at Linfield College.

Board members present were; Jill Faughender, Jason John, Rebecca Harris, Lisa Clark, Janell Simmons, Amy Lake and Amanda Kellmer. Absent was Barbara Cole Burr.

On 02/01/18 at 9:21 a.m. President Faughender made the board aware that Barbara Burr's annual SHRM membership was coming due at the end of February and that due to a financial hardship resulting from a family medical leave that she would be unable to pay the \$209.00 renewal which is required to remain on the YCHRA board. Jill made a motion via e-mail to the YCHRA board members, excluding Barbara Burr to approve a temporary grant which may become permanent if the request supplied to the SHRM Oregon State Council is denied. Further if the SHRM Oregon State Council approves her grant on 02/27/18 the chapter will be reimbursed for the temporary grant. Rebecca Harris seconded the motion and the board unanimously voted in favor of the financial membership dues grant. Motion carried. Jill to notify Barbara so that her membership can be renewed in early February to remain a member in good standing at SHRM.

Minutes: First order of business is the approval of the minutes. The committee accepted minutes with no correction Rebecca made a motion to adopt the minutes of 1/11/2018, second by Amy, there being no further discussion the motion carried.

Financial Report

Jill went over the Yamhill County Human Resources Association financial report. The chapter current balance is \$4,605.44. Jill mentioned that YCHRA should be receiving about \$1,200.00 from the state SHRM Council as part of the 2017 NHRMA conference share.

Membership

Jason stated we have around 55 members. Hagan Hamilton agents are promoting the YCHRA group. Hagan Hamilton expanded with an office in Junction City, Oregon.

Jill presented the SHRM Quarterly Membership Report which shows the membership size of each chapter in Oregon. We are doing great for a small and new chapter.

Programs Update – Amy Lake

March 8, 2018 – Kyle Abraham, Barran Liebman – “Effective Workplace Investigations”

April 12, 2018 – Alan Cabelly, Professor at PSU and Scott Crabtree at “Happy Brain Science” – “Using Brain Science to Improve Inter-Generational Engagement in the Workplace”

May 10, 2018 – Devin Hughes, Chief Inspiration Officer, Author, Speaker and Storyteller – “Building Engagement to Connect Purpose”

June 14, 2018- HR Basic Part II – What Managers and Supervisors Must Know in the #MeToo Era and Much More! (All Day Seminar)

Communications – Rebecca Harris

Rebecca performed research on the capabilities of the SHRM sponsored chapter website and we have the ability to load documents to the website for storage. There are two ways to load documents; one is to have board member view only or full access to all members. The committee held a discussion and it was decided to have minutes and financials open to all members. The By-law documents are already on the website and open to all members. Starting in 2018 we will also post the power point of each speaker’s presentation and their contact information. By posting all of this information we will be in compliance with our annual SHRM Shape report.

Fee Based Programming (06/14/18)

A healthy discussion was held by the Board on the fee charge for the HR Basic seminar. YCHRA will charge \$99 for the early bird registrations made by April 15, 2018 and will charge \$129.00 for all registrations after the early bird cut-off. In addition it is anticipated that we will have 40 spaces available. Jill will work up a flyer and seek a lunch sponsor and send information to the Board for review prior to beginning advertising for the event.

Certification Update – Janell Simmons

Janell had no certification updates and she noted that as she receives program information from Amy she will begin working on certification approval for SHRM CP & SCP credit.

New Business-

Jill presented a draft 2018 Chapter Sponsorship Opportunities document. General discussion followed about the sponsorship levels and pricing. Janell made a motion for the Board to accept the sponsorship program as presented, second by Jason, there being no further discussion, motion carried.

Jill was approached by Linfield to advertise their SHRM Certification Training Program. Jill shared that because Linfield College is an “in-kind” sponsor for our monthly meeting space we will actively advertise their Online SHRM Certification course in all communication to our membership between now and the registration cut-off date.

Jill presented a request from the SHRM Oregon State Council for a basket donation to be auctioned off to benefit the SHRM Foundation at the February 28th Employment Law Conference. Amanda volunteered to donate a Betty Lou’s goodie basket to donate. The board expressed appreciation of this generous donations.

Jill asked the board whether they felt that having YCHRA Business cards would help with our goal of spreading the word about our chapter. General discussion followed and the Board was in agreement that business cards should be purchased. Jill will work with her First Federal Marketing Specialist to create some mock-ups and send to the Board to choose.

There being no further business to come before the Board the meeting adjourned at 10:30 a.m.

Respectfully Submitted,

Lisa Clark
Board Secretary