

Yamhill County SHRM Chapter

Board Meeting

3/9/2017

Barbara Cole Burr called the meeting to order at 9:48 a.m.

Members present were; Janell Simmons, Julie Mitchell, Barbara Cole Burr, Rebecca Harris, and Lisa Clark. Absent were Jill Faughender, Betty Henninger, and Debbra Buerkle.

Minutes: First order of business is the approval of the minutes. The committee accepted minutes with no correction Julie made a motion to adopt the minutes of 2/9/17, second by Rebecca, there being no further discussion the committee members accepted minutes.

Financial Report

Barbara did not have the Yamhill County Human Resources Association financial report updated. There were not a lot of changes. The only charge to the checking account was to the State of Oregon which is a required fee to keep our chapter status.

Betty decided to step down from the Treasurer position. Due to this status change we will need to redo our account signature cards and sign a new resolution. We currently have two options to vote as a board. Here are our options.

Option 1 – Just restates the January resolution but drops Betty Henninger as an authorized signer.

Option 2 – Appoints Barbara and Jill as Authority/Control Officers on the YCHRA account which means they can in the future, without going to the board, make decisions and provide immediate instruction to the bank to add or remove authorized signers. Like when a board member resigns we can notify the bank as soon as possible to remove them and generate new signature cards. Currently, we wait until the next board meeting to vote on it.

Rebecca made a motion to accept adopt option 2, second by Janell, there being no further discussion the motion passed.

Debbra Buerkle resigned her board position because of the difficulty in making the chapter meetings or board meetings due to her work location in Hillsboro.

Jill asked via email for the board to considered offering Jason John from Hagan Hamilton to join the board. All members are in agreement to reach out to John to join our board.

Communication Update - Rebecca

Rebecca updated our website. Please look at it when you have time. She attended a conference call with SHRM communication officers and was excited about the information presented on the conference call.

Programs Update -Janell

No update on Programs at this point.

The board reviewed and did a recap of the upcoming programs.

4/13/17 – Mediation (Change is presenter to Sue Carter)

5/11/17 – Creating a Culture of High Trust

6/08/17 - Identity Theft in the Workplace

Randy Sutton of Saalfeld Greggs has agreed to hold a HR Basic Seminar in the Fall, Chamber has been unresponsive, Betty to identify August dates available at Linfield, Jill Chairing this event.

Any New Business-

No further new business was discussed.

There being no further business to come before the board a motion to adjourn at 10:17 a.m. was made by Lisa, second by Julie the meeting adjourned.

Respectfully Submitted,

Lisa Clark
Board Secretary