

## **Yamhill County SHRM Chapter**

### **Board Meeting**

**5/10/2018**

Chapter President Jill Faughender called the meeting to order at 9:45 a.m. at Linfield College.

Members present were; Jill Faughender, Jason John, Rebecca Harris, Lisa Clark, Amy Lake and Amanda Kellmer. The following member was absent: Barbara Cole Burr and Janell Simmons.

**Minutes:** First order of business was the approval of the minutes. The committee accepted minutes with no correction. Jason made a motion to adopt the minutes of 4/8/2018, second by Rebecca, there being no further discussion the committee members accepted minutes.

#### **Financial Report**

Barbara is in Colorado and hopes to be back for the next meeting. Jill reviewed the financial statements with the board. YCHRA association current bank account balance is \$7,737.98. The account looks healthy with the funds coming in for the full day seminar held in June. HR Basics attendance is looking great. We are at 40 registrations and will keep taking registrations up to 50. Jill needed to give one refund with a last minute conflict.

SHRM Oregon State Council will be cutting a check soon for \$ 1,150.44 which represents the NHRMA Conference share from 2017. We are hoping to receive it in the next couple of weeks. They said it would go out next week. We are also still expecting our SHRM Chapter share for Q1, which should include the recertification bonus of \$10 per chapter member that recertified with SHRM in 2017. Our chapter share check is for the \$6.25 per member for fourth quarter of 2017 and first quarter 2018.

Jill reported that the Oregon State Council granted Barbara Burr's request for financial support of her annual SHRM dues in the amount of \$209.00 which YCHRA has paid. The funds have been delivered to YCHRA and have been deposited.

#### **Membership - Jason**

Jason reported our membership is currently at 55 members. We possibly have two more joining.

Jill and Jason will be sending out another at-large letter and initiating an enrollment campaign. The campaign list was enclosed with board packet.

### **Programs Update – Amy Lake**

Amy presented the list of future programming for review and general discussion followed regarding future programming topics.

6/14/18 – Full Day Seminar – HR Basics II (40 registrations today and catering contracted)

July/August – There will be no programs offered during these months.

9/13/2018 – Jennifer Bowman-Steagull - Pay Equity

10/11/18 - Why do we need to be prepared – Craig Durbin

11/8/18 November - Devin Hughes – Building Engagement Connect People to Purpose

### **Communications – Rebecca Harris**

Rebecca will be sending out another announcement for the full-day seminar in June. Rebecca has everything for the upcoming speakers. Amy will need to send Devin Hughes bio to Rebecca when she gets it.

### **Certification Update – Janell Simmons**

No updates at this time.

### **Strategic Initiates:**

YCHRA association will be helping sponsor the 2019 NHRMA Conference on October 9-11<sup>th</sup> in Portland. Conference committee members from YCHRA will be Rebecca, Jill and Lisa. As a result of this co-sponsorship our chapter will share in the conference profits.

### **Other Business:**

Karlina Christensen-Lee, Director Elect for the SHRM Oregon State Council (OSC) attended our meeting and shared an update on activities at the state council level. This year's strategy will be focusing on helping out the local chapters and creating a state council procedure manual. The Oregon SHRM State Council wants to improve processes and make sure the local chapters have tools to help them run efficiently, within state and federal laws as well as SHRM guidelines.

Their purpose is to provide direct support to the chapters. This includes both students and local chapters. Karlina reminded the board that the OSC has certification grants available. If we know anyone please forward to the state council. Karlina stated the council is an excellent

organization, very engaged members and one of the best she had had an opportunity to serve on.

Leadership initiative is that we are asking each board member to donate \$30.00 to the SHRM Foundation between now and November of 2018.

It has been recommended that we send one board member to the NHRMA conference on September 5-7th. Amanda has been nominated to attend this conference by the board committee. The cost of the conference fee (\$475) and hotel fee will be covered by the YCHRA funds.

Rebecca made a motion to have YCHRA pay for registration fee and hotel for Amanda to attend the 2018 NHRMA conference. Jason seconded the motion and the board unanimously voted in favor of the Amanda attending the conference and YCHRA covering the hotel and registration fee. Motion carried.

The committee agreed to have a board meeting on August 9<sup>th</sup>.

There being no further business to come before the board Rebecca made a motion to adjourn at 10:20 a.m., second by Amy the meeting adjourned.

Respectfully Submitted,

Lisa Clark  
Board Secretary