

Yamhill County Human Resource Association

Minutes of 03/23/16 Organizing Committee Meeting

The organizing members for the new Human Resources Chapter met at the First Federal offices at 3:00 p.m. to further the chapter affiliation process with the Society for Human Resource Management (SHRM).

Members present were; Jill Faughender, Angey Rideout, Janell Simmons, Barbara Cole Burr, Eileen Kunze, Julie Mitchell and Betty Henninger. Absent, Lisa Clark, Alaina Bergen, Debbra Buerkle and Rebecca Harris.

Organizing Leader Jill Faughender reviewed the process for SHRM affiliation and the following affiliation documents were reviewed in their entirety, including; the Chapter Charter Agreement, Petition for Chapter Affiliation which substitutes for the Chapter Leader Information form for new chapters and significant discussion followed regarding the proposed Chapter Bylaws. The organizing committee decided on the Yamhill County Human Resource Association or YCHRA as the name of our new chapter.

The organizing committee selected the second Thursday of each month to hold the membership meeting. The meeting time will be early morning from 7:45 a.m. to 9:30 a.m. with the first 30 minutes designated as networking time and then the educational program will run from 8:15 – 9:30 a.m.

General discussion followed regarding possible meeting locations and Betty Henninger volunteered space on the Linfield College Campus. Angey Rideout was appointed the key contact on sourcing options for meeting locations and she will report back at the next meeting. Key facility needs included AV equipment and space to hold up to 50 members and adequate parking and access.

Organizing committee members were encouraged to send educational programming ideas for speakers and topics for consideration to Janell Simmons so that the first 2-3 programs can be quickly scheduled once chapter affiliation is complete.

The current membership roster was distributed reflecting 28 SHRM members who have signed affiliation agreements to designate the YCHRA Chapter as their primary chapter. Additional membership outreach will occur after the chapter is fully affiliated.

Organizing committee agreed to request a \$1,500 chapter affiliation grant from the SHRM Oregon State Council to support initial chapter expenses until the programs are running and earning revenue. Jill Faughender was directed to make the grant request.

Jill Faughender was directed to update the documents to include recommended language from our discussions on this date and to schedule a follow-up meeting in April for the organizing committee to finalize the chapter affiliation package.

There being no further business to come before the committee the meeting was adjourned at 4:30 p.m.

Respectfully Submitted,

Jill Faughender, SPHR, SHRM-SCP
Organizing Committee Leader